



Fundraiser Program Instructions

Please follow these steps to ensure your fundraising program runs smoothly.

1. Send an email to fundraising@ahners.net to let us know you'd like to join a fundraiser.
2. We will send you a welcome email with our "enrollment form" and next steps.
3. Complete the "enrollment form" and email to fundraising@ahners.net
4. We will send you a confirmation email when your account has been set up.
5. Visit www.ahners.net to download the necessary forms for your fundraiser.
6. Use the "selling sheets" to track your sales.
7. Once your organization has finished selling, calculate your totals and complete the "order totals" sheet. Email the sheet to fundraising@ahners.net by the specified date.
8. Once we receive the "order totals" sheet, we will respond with the amount due, including delivery date and charges.
9. Payment is due upon delivery.

Please note: we MUST receive the "enrollment form" BEFORE you start selling.